

**Minutes of the Dunston Parish Council Extraordinary Meeting  
Held on Monday 29<sup>th</sup> March 2021 on DPC Finances.**

**7. Financial Accounts to date: 29<sup>th</sup> March 2021**

- Treasurers Account £10,600
- Bus Bank Account £15,300
- VAT to be claimed back for 2019/20 around £3,000.
- Precept for 2021/22 is not in the account yet. It may seem that it gives the council a good standing but around £14,000 is immediately circled for wages, grass cutting etc.

A discussion was held over the correct procedure for helping the Village Hall out on occasions that they need work carrying out as they cannot claim VAT back. **ACTION RB** to confirm.**121/21**

**8. Chafer Bugs.**

Dave Pearce has been contacted as the chafer bugs are starting to become active and now is the time to spray. Costings for 20 litres of chemical and 3 days labour will cost £1,303.00, labour alone is £380.

It will need to be purchased through him is certified but the invoice can be made direct to the parish council due to claiming the VAT back.

A proposal was carried to use Dave Pearce. Proposed PM, Sec LP.

For this activity other quotes included nematode worms etc were higher.**122/21**

**9. Painting of the Village Hall & Facias.**

Steve Hill has quoted £995 for the woodworm treatment, the painting of the wall and the facias. A number of other people have been shown around over the last few weeks and we are awaiting their quotations.

It was agreed that the parish council accept the lowest quote that they have faith in, to allow the work to move forward. Proposed PM, Sec PD.**123/21**

**10. Benches.**

Stephen Redshaw has quoted for installing the bench bases, £1000, with the parish councillors helping.

A second quote for £2,400 has been received and others are awaited.

The council are aware that they must show diligence in costings.

It was agreed that the parish council accept the lowest quote that they have faith in, to allow the work to move forward. Proposed PM, Sec PD.**124/21**

**11. Insurance.**

GA has looked at the insurance and it is a standard policy covering public liability etc. A review before it is renewed in May as there are a number of assets that have been purchased and are not showing on the register.**125/21**

**12. Rolling Program of work on the Village Hall.**

PM stated that there is a VH committee meeting later on in the week and as it was mentioned at the council meeting on the 15<sup>th</sup> March about having a rolling program and the VH working in harmony with the PC then she would approach and ask if one was available for the PC to look at.**126/21**

**13. Car Park.**

There is a plan for the car park in the VH grounds to be improved but no financial costings have been carried out yet. Quotes will be needed for the work to go ahead.

It was decided not to go ahead at present until the PC were confident that there were no further surprises financially but were confident that this could be looked at again later in the year.**127/21**

**14. Bright Pay.**

It has been decided that RB can purchase the package as it will allow her to produce the payrolls and work out tax and national insurance payments for both herself and the village keeper. Louise Stocker will produce the last payroll for this financial year which will then generate the P60 for both staff and allow the council to know how much tax and NI that they are required to pay HMRC.

RB to chase LS to make sure end of financial year is met.

A decision was made that RB can purchase Bright Pay. Prop RM/ Sec GA.**128/21**

**15. Date of Next Meeting.**

Monday 5<sup>th</sup> April 2021 at 7.30pm via zoom.

Meeting ID: 883 592 6322 Password: 1Bsbxr

<https://us02web.zoom.us/j/8835926322?pwd=RHEQIBpaFZxOWhmTDBmMIUzSkdtUT09>

The meeting closed at 9.13pm.